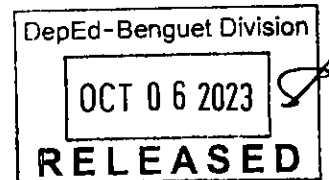




Republic of the Philippines
Department of Education
Schools Division of Benguet

October 06, 2023

DIVISION MEMORANDUM
No. 362 s., 2023



THIRD QUARTER CONFERENCE OF FINANCE PERSONNEL

TO: Public Schools District Supervisors/Public Schools District In-charge
School Heads
Administrative Assistants III and II
All Others Concerned

1. To ensure quality, efficient and effective program implementation and service delivery aligned with the DepEd's agenda on MATATAG, this office enjoins all identified participants (*Enclosure 1*) in two batches to attend the two-days conference/workshop on October 12-13, 2023 (first batch) at the SDO - Adivay Hall and on October 19-20, 2023 (second batch) at Calajo Restaurant, Km. 6, La Trinidad, Benguet.
2. This activity aims to give updates on the Documentary Requirements for Common Government Transactions (COA Circular 2023-004); enhance knowledge and skills on the preparation of liquidation reports/ Budget and Financial Accountability Reports; and provide avenue for discussing financial report issues/concerns and identifying solutions to these concerns.
3. Participants are advised to bring their own laptop.
4. Meals shall be provided chargeable against the SDO MOOE while travel expenses shall be charged against available local funds subject to usual budgeting, accounting and auditing rules and regulations.
5. For information and guidance.


SALLY L. BANAKEN - ULLALIM CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Schools Division of Benguet

Enclosure 1 (List of participants)

BATCH 1: October 12-13, 2023	BATCH 2: October 19-20, 2023
Fatima S. Magsiano Delailah Tawa Grayza Dalgis Leona Laita Rodnie L. Benny Marilou M. Sierra John S. Billiones Donna P. Balisto Rosemarie A. Payangdo Janet A. Catubag Wilner Pala-og Roxanne K. Bisley Wilma Damilo Jeanne Fausto Carlo Ray G. Diase Faithlene Jill B. Pino Hanson A. Cosneg Jenilyn Cura Joan Tungpalan Brima Sagayo Shanaia Atiwen Chilie C. Pagui-en Hydra I. Gay-as Carol Bumakil Ronald Allan M. Aringay Edrine Jae Del-isen Vianney Ablayan Maricel Lisayen Monalie Cacatian Edmund Ducusin Wilma Cariño Daizee Mae B. Mino Emily D. Begseng Jenilyn C. Batil Cherrylyn Embes Julius Dig-o Florinda C. Pagoy Florabel E. Buclay Jaro P. Rosal Chiqui Anne Tello Grace Bawing Harruel Bryse Cawas Kimberly Parian Jayson Battateng Clyde Lyn Laking Beverly Marzo Claire May Fagsao Francisca Aroco	Lusila L. Cagas Freddie Cuidno Loida Boaging Junas C. Minas Crizalyn Mae S. Asiong Claire A. Lictag Jean Caoili Kimbes Joana Marie B. Colas Ruth S. Incio Kyra T. Kingay Jhaynel P. Dirik Anabelle B. Dumasing Kylyn B. Saliw-an Angela Calong Fherlyn S. Balancia Angelica P. Wakat Jonavy Agpawa Araceli P. Galasgas Irene L. Bucasan Sherwin Pladio Julia Domanas Dandy L. Feliciano Mhae U. Gay-as Jenny Kymberly L. Dosdos Jeoben Agnaonao Isabel E. Afidchao Noeme A. Melecio Jemima Boac Josephine Cariño Alpha Mae Pongdad Jessie Arais Joan Juan Carla Dimas Esther Douglas Lorna Gorio Arriane Mae Segundo Melva Teligo Melody Guillao Teresita Santos Lydia Tadios Rommel Velasco Clarence Busento Jemima Bantiles Florinda C. Pagoy Florabel E. Buclay Jaro P. Rosal Chiqui Anne Tello Grace Bawing Harruel Bryse Cawas Kimberly Parian Jayson Battateng Clyde Lyn Laking Beverly Marzo Claire May Fagsao Francisca Aroco